

# FINANCIAL SCHEDULE

## DOMESTIC STUDENTS 2025

The following is a summary of the costs (in NZ dollars) of education at Bethlehem College:

### **PROPRIETOR'S COSTS – payable to Bethlehem College Limited**

#### **1. Attendance Dues :**

	<u>Per Term</u>		<u>Per Annum</u>	
	<u>Excl GST</u>	<u>Incl GST</u>	<u>Excl GST</u>	<u>Incl GST</u>
All students (Y0–Y13)	\$500.00	<b>\$575.00</b>	\$2000.00	<b>\$2300.00</b>

*This is payable to the Proprietor, Bethlehem College Ltd (BCL), in terms of Section 30 of the Education and Training Act 2020, and is a condition of enrolment and attendance at School. BCL is fully owned by the Christian Education Trust (CET). Attendance Dues for integrated schools are compulsory and are approved by the Minister.*

#### **2. Special Character Contribution – Per Family (eldest child) – GST Exempt**

	<u>Per Term</u>	<u>Per Annum</u>
Primary (Y0–Y6)	<b>\$375.00</b>	<b>\$1500.00</b>
Secondary (Y7–Y13)	<b>\$425.00</b>	<b>\$1700.00</b>

*This funds the shortfall between the funding the provided by the Ministry of Education (MOE) and the funding needed to maintain the College's quality education, with its essential and distinctive Christian character. This is a voluntary contribution as outlined under section 34 of the Education and Training Act 2020. While collected by the Proprietor, it is donated in full to the Board of Trustees to assist the School's budget. The amount qualifies for a donations rebate for tax purposes.*

In 2025 we will continue to use the Special Character Contribution in the following areas:

#### **A. Staffing**

The current levels of Government funding does not sufficiently provide for staffing levels within the College that the board believe are desirable in providing a quality Christian education. The Special Character Contribution assists in providing additional staffing in the following essential Special Character areas including:

- **Christian Living** Staff are engaged in teaching, researching and continuing to develop Christian Living programmes across the College. This is fundamental and integral to the special character ethos of Bethlehem College.
- **Learning Support** The Board of Trustees subsidise the costs of extra staffing to enable a suitably qualified team to assist in our Learning Support programmes.
- **Additional Subjects/Classes** Additional staff are employed above our direct MOE Funding entitlement from the Government.

Additional staff are required to provide the number of subject choices that are offered at the senior Secondary level. In Primary, additional core and specialist teachers are employed to enhance the core programme eg. Music, Maori and Learning support.

- **Pastoral Care and Counselling** Bethlehem College provides three trained counsellors and other student support staff to ensure a strong level of student support.

## **B. ICT – Information Communications Technology**

The Board will continue to provide ICT programmes throughout the school. The College funds resources and technical support to deliver the ever-changing and expanding hardware and associated infrastructure.

## **C. Sports, Culture, Music**

The Board is committed to lifting the sporting and cultural excellence of our school, and to providing additional staffing and resources in the important areas of sport and the performing arts.

## **SCHOOL COSTS – payable to Bethlehem College Board of Trustees**

**3. PTA Family membership subscription** An annual family donation of \$20.00 (gst exempt) is charged to the eldest child's account each year.

**4. Student Printer Credits and ID Card** There is a charge (less than \$20.00) for the cost of the ID card to all Secondary students. The School provides \$20.00 for printing credits, and once these are used more credits can be purchased from the School. Unused, purchased, printer credits will be credited to the student's Sundry account at end of year or upon leaving.

**5. Sundry Charges** Additional costs for School activities (field trips and camps, subject fees, sports costs etc), will be charged to the student's Sundry account for settlement on a monthly basis. Parents' prior written approval is normally requested.

## **GENERAL**

**6. Invoice Entities** Separate invoice statements are issued monthly for each of the Proprietor (Bethlehem College Limited) and the School (Bethlehem College Board of Trustees). Invoice statements are issued on a family basis, with each child's costs itemised, therefore most families will receive two invoice statements each month.

**7. Terms of payment** Options available:

- (i) By term in full before first day of term commences OR
- (ii) Monthly Direct Debit from a bank account on 20<sup>th</sup> each month – equal amounts from February to November for the Proprietors account for Attendance Dues (i.e 10 payments), and on the 20<sup>th</sup> of the month following invoice/statement for the School Sundry account.
- (iii) Credit Card Direct Debit – The Proprietor account is processed in the first week of each term, and the School Sundry account is processed on the 20<sup>th</sup> of the month following the invoice/statement.

*NB: Credit cards (Visa and Mastercard) are accepted without surcharge when fees are paid in full at the beginning of each term. Please note: a 2% surcharge may be added for all other credit card fee payments.*

**8. Bank Accounts for payments** Please ensure that your Family code is provided as reference with payments and that separate payments are made for the Proprietor accounts and the School Sundry accounts (bank account details are also on each invoice/statement).

Proprietor account: BNZ 02-0466-0033576-02 Bethlehem College Limited  
School Sundry account: BNZ 02-0466-0057025-00 Bethlehem College Board of Trustees

**9. Late payment and debt collection** Interest may be applied to overdue balances, or the debt referred to a debt collection agency with collection costs recoverable.

**10. Sponsorship Fund** Limited financial assistance may be available in situations of special need, for existing students, upon written application to the General Manager, CET.

**11. Notification of Leaving Bethlehem College** A full term's notice in writing is requested.

**ALL FINANCE ENQUIRIES** to be addressed to:

The General Manager, Bethlehem College, Private Bag 12003, Tauranga 3143, or telephone Tania Ingram, Fees Officer: (07) 579 1825, email: [tania.ingram@cet.org.nz](mailto:tania.ingram@cet.org.nz)